

**OFFICER DELEGATION SCHEME
RECORD OF OPERATIONAL DECISION**



TO BE UPLOADED TO THE E-MEETINGS MANAGER

Date: 15/08/2019	Ref No: 1952
Type of Operational Decision:	
Executive Decision <input type="checkbox"/>	Council Decision <input type="checkbox"/>
Status: For Publication	
Title/Subject matter: Commission an evaluation of Dementia Community Support Services in Bury up to a maximum of £7000. Request for quotation is to be advertised on The Chest. Local VCFA to be encouraged to submit quotations.	
Budget/Strategy/Policy/Compliance – Is the decision:	
(i) within an Approved Budget	Yes
(ii) not in conflict with Council Policy	Yes
(iii) not raising new issues of Policy	Yes
Equality Impact Assessment [Does this decision change policy, procedure or working practice or negatively impact on a group of people? If yes – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]	NO

Details of Operational Decision Taken [with reasons]:

1. Introduction

The model for low level post diagnostic community support services in Bury is not commissioned by the Council or the Clinical Commissioning Group as in other localities, rather the Council has supported and enabled a number of voluntary, community and faith groups and committed individuals to develop, set up and sustain community activities such as;

- Singing groups
- Dementia Café's
- Arts and Craft Groups
- Carer support groups

As this is a non-commissioned model we are not able to fully assess and understand the contribution that these support activities make to the wider picture and to the quality of life for people living with dementia, their families and carers as there is no formal contractual monitoring process in place

Purpose of the Evaluation

To identify and commission an external organisation or consultant to carry out extensive evaluation of non-commissioned community support services for people living with dementia and their carers in Bury.

Evaluation Outcomes

The final report will enable local community support services to learn from their experience and the experiences of others

- Check whether what they are doing is still what local people want or need and identify challenges and opportunities
- Create a basis for future planning and explain to funders, and others what has been achieved and how successful they have been.
- Increased availability of support networks and improved quality of life and wellbeing
- Explore whether activities have delayed or reduced the need for more intensive/formal support





Report

A report to be produced which can be shared with the evaluated services.

The report should be written in a constructive manner with clear recommendations that the voluntary, community and faith groups can implement.

We would expect a draft report to be produced first which can be shared with the Council, and the groups that have been evaluated for amendments prior to the production of the final report.

Full contact details will be supplied to the successful bidder. The Council will perform an introduction of the successful bidder to all named groups.

Decision taken by:	Signature:	Date:
Joint Chief Finance Officer (CCG & LA)		20/8/19
Interim Executive Director - Communities & Wellbeing		21/8/2019
Head of Workforce – Communities & Wellbeing		
Members Consulted [see note 1 below]		
Cabinet Member/Chair		06/09/2019
Lead Member		
Opposition Spokesperson		20/9/2019
Notes		
<p>1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.</p> <p>2. This form must not be used for urgent decisions.</p>		

